**REDWOOD COMMUNITY ACTION AGENCY**

**Energy & Environmental Services Division**

**JOB ANNOUNCEMENT**

**POSITION:** **ENERGY SERVICES LABORER I**

# STATUS: Fulltime position to assist with LEAD projects (may have some downtime between jobs)

**PAY RATE: $11.00 hour**

**AVAILABLE: June 29, 2016**

**DEADLINE: Open until filled – applicants are encouraged to apply quickly as interviews will take place as applications are received**

**APPLICATION PROCESS:**

**Required Employment Applications available at:**

**Redwood Community Action Agency, 904 G Street, Eureka, CA 95501 or** [**www.rcaa.org**](http://www.rcaa.org)

**PLEASE NOTE:** Late applications, incomplete applications or resumes without applications will not be accepted. You will be notified of your status within 14 days of the deadline.

# POSITION PURPOSE

Under the direction and supervision of the Energy Services Program Manager or his/her designee, will assist on the lead abatement projects in Humboldt County; to work outside containment and provide support to crews working within containment; to paint interior and exterior areas of homes; and to perform minor home repairs as needed.

**This position is considered a safety-sensitive job and will be subject to RCAA’s “Substance / Alcohol Abuse” Policy.**

**GENERAL RESPONSIBILITIES**

Specific Tasks:

* Provide assistance to lead-abatement crews working within containment.
* Interior and exterior house painting.
* Cutting materials to size for installation.
* To perform minor home repairs on homes as needed.
* To be responsible for the care and safe usage of equipment.
* To properly charge each appropriate account for each maintenance duty performed.
* To perform other related duties as required.

**JOB REQUIREMENTS**

Knowledge of and Experience With:

* Construction related to the rehabilitation, repair and/or maintenance of new and existing structures, with emphasis on painting and basic home repairs.
* All standard construction power and manual tools, including safety and proper maintenance.
* Basic math and record keeping skills.

Ability To:

* Maintain production and quality standards and complete tasks in a timely manner.
* Use and maintain appropriate tools in a safe manner.
* Communicate effectively in written and oral form; this includes filling out work orders, etc. in a clear, legible manner.
* Relate well with clients, co-workers and community partners of various cultures, ethnicity, philosophical views, background, income levels and communication skills.
* Perform job responsibilities with a minimum of training and program orientation.
* Be self-motivated and work well independently with a minimum of supervision.
* Insure and protect agency, employee and client confidentiality and safety.
* Have means and capacity to run job-related errands.

# MINIMUM QUALIFICATIONS

Required:

* One-year experience in the areas of home repair, remodeling, weatherization or general construction.

## OTHER REQUIREMENTS

* Must have means and capacity to perform job related duties with personal vehicle, as may be required, and must have proof of current automobile insurance.
* Possession of valid California’s Driver’s License with current DMV printout showing acceptable driving record (no exceptions).
* Submit to fingerprinting for criminal record clearance, background and child abuse index checks with acceptable results.
* Home telephone or other effective means of communication.

**PHYSICAL REQUIREMENTS**

* Ability to lift, move and carry heavy items (40 - 75 lbs.) on a regular basis without assistance.
* Ability to perform repetitive motion tasks with hands, wrists, and arms; using hand and power tools.
* Ability to be in confined spaces; such as attics and underneath houses.
* Ability to be in dusty, musty, moldy environments.
* Ability to be in high places on ladders and/or lifts.
* Current tetanus immunization or willingness to obtain one.
* Submit to pre-employment physical with evidence of satisfactory health and ability to perform physical requirements of the position.

### AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER