## Redwood Community Action Agency

**Natural Resources Services Division**

**JOB ANNOUNCEMENT**

**TITLE: Natural Resources Field Assistants (2)**

**STATUS: ½ to fulltime (0.5 – 1.0), temporary, non-benefitted position**

**SALARY: $12 - $14/hour DOE**

**AVAILABLE: Immediately**

**DEADLINE: Monday, October 16th by Noon. Interviews will take place on Friday, Oct. 20, 2017.**

**APPLICATION PROCESS:**

**\*Required Employment Applications available at:**

**Redwood Community Action Agency, 904 G Street, Eureka, CA 95501 or** [**www.rcaa.org**](http://www.rcaa.org)

Complete application (resume and cover letter optional) and return to Debby Bender, RCAA, Human Resources to address above or e-mail to [debby@rcaa.org](mailto:kristina@nrsrcaa.org) .

**PLEASE NOTE:** Incomplete applications or resumes without applications will not be accepted.

Interviews will take place as we receive qualified applicants, in an on-going manner until the position is filled.

**POSITION PURPOSE**

Under the direction of the project lead or designated field supervisor, the Natural Resources Field Assistants will primarily work as part of a crew to eradicate invasive cord grass from salt marshes in Humboldt Bay. Work will involve site reconnaissance, manual/mechanical/cultural means of treating spartina, tool maintenance, and assisting with volunteer training. The crew will work half to full time subject to tidal access and in diverse weather conditions. This crew may also assist in the implementation of other natural resources projects, including watershed and active living projects.

**essential job functions**

The: Natural Resources Field Assistant performs a variety of primarily physical tasks, usually as a member of a crew, such as planting native vegetation, invasive plant removal, erosion control, general field measurements, constructing trail amenities, light carpentry, site safety, and vehicle operation.

**JOB REQUIREMENTS**

Knowledge of:

* Landscaping practices such as tree-planting; salt-brackish-or-freshwater wetland revegetation
* Some identification of common native plants
* Use of basic hand tools
* Use of power tools with supervision and instruction as needed
* Maintenance of hand and power tools

Ability to:

* Follow directions
* Work well with others
* Perform duties to the required specifications and quality standards
* Work with a minimum of supervision
* Working with culturally diverse communities and families, with the ability to be culturally sensitive and appropriate.
* Ensure and protect Agency, employee, program and client confidentiality and safety; and follow all protocols and procedures defined by this Agency and/or State and Federal laws to achieve this protection.

**OTHER REQUIREMENTS**

* Must be a U.S. citizen or lawful permanent resident, and have the ability to provide proof of identity and employment eligibility in accordance with Federal law
* Home/cell phone or other effective means of communication

**PHYSICAL REQUIREMENTS OF THE POSITION**

* Move and lift heavy items (40-75 lbs) on a regular basis
* Walk up and down steep slopes with loose rock, thick brush, and/ or walk on slippery marsh plain
* Stoop and bend repetitively
* Perform repetitive motion tasks, such as weed-eating, digging planting holes, pounding in stakes, etc.

**PLEASE NOTE:** This position is considered a **“safety-sensitive”** job and will be subject to RCAA’s “Substance / Alcohol Abuse” policy.

***AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER***