

Redwood Community Action Agency's AmeriCorps*VISTA Program VISTA Service Site Request

Organization Name: _____

Organization Type: Non-profit School Government Agency

Contact Name:		Contact Phone:	
Address/City/Zip:			

If different from above, who will act as the direct supervisor for the VISTA member?

Supervisor Name:		Supervisor Phone:	
Address/City/Zip:			

Describe the project and role you plan to assign to the VISTA:

Note: The goals and objectives of the VISTA project must fit under the over-arching goal of building permanent infrastructure in organizations to help them more effectively bring individuals and communities out of poverty.

VISTA members:

- ? Serve full time for one year
- ? Do not provide direct services
- ? Provide indirect services to help organizations build or enhance their capabilities or capacity.
- ? Research fundraising strategies, write grants, develop marketing plans, recruit volunteers, develop training curricula, invite collaboration, and other tasks that lead to project sustainability.

RCAA AmeriCorps*VISTA partners are expected to provide:

- ? A project vision spanning 3 years
- ? Cash match of \$2,000 per member per year
- ? Support and supervision, including at least 1 week on-site orientation
- ? Office space, equipment and materials needed to get the job done, including a desk, phone, and access to computer with internet
- ? Direct supervisor to attend a 3-day, all-expenses-paid, training with the Corporation for National and Community Service
- ? Direct supervisor to attend quarterly partnership/supervisory meetings
- ? Flexibility to allow the VISTA member to attend required monthly VISTA meetings and optional National Service Day Events

Upon receiving your application, the VISTA Project Manager will call you to discuss your request, and requirements of the application process. Questions?

Contact: Lorey Keele at (707) 269-2052 FAX: 445-0884
Email: mentor@rcaa.org
Mailing Address:
Redwood Community Action Agency
904 G St
Eureka, CA 95501