**REDWOOD COMMUNITY ACTION AGENCY**

**Youth Service Bureau / RAVEN Project**

**JOB ANNOUNCEMENT**

**JOB TITLE: YOUTH EDUCATOR**

**STATUS: Temporary fulltime, 16 – 20 hours per week, for one-year term**

**PAY RATE: $15.40/hr. non-benefitted**

**AVAILABLE: IMMEDIATELY**

**DEADLINE:** Open until filled; interviews will take place as qualified applicants are received. Not all applicants will be selected for interviews. Only candidates selected for interviews will be contacted regarding their status.

**APPLICATION PROCESS: Required** employment applications and instructions for submitting your application materials are available at [www.rcaa.org](http://www.rcaa.org) or by emailing human resources at [debby@rcaa.org](mailto:debby@rcaa.org)

A cover letter and resume with your application are highly recommended.

**NOTE TO APPLICANT:** RCAA is an **“Essential Business”** that continues to operate during unexpected events, such as: earthquake, natural disaster or a public health emergency. Thus, employees of RCAA are expected to continue to perform their jobs while observing safety precautions.

Also, as a condition of employment all employees must provide proof of having been vaccinated for COVID-19

**POSITION PURPOSE**

Under the general direction of the CSD (Community Services Division) Director and the YSB Program’s Manager; the direct supervision is by the RAVEN Project Program Coordinator, or their designee. The Youth Educator is responsible for assisting in RAVEN project functions and conducting street outreach throughout Humboldt County and local tribal territories, serving as a liaison between the homeless/runaway/street youth and program staff.

**ESSENTIAL JOB FUNCTIONS**

* Participate in street outreach and street youth activities
* Assist in crisis intervention and prevention for homeless, runaway and street youth
* Refer youth to relevant community resources
* Participate in and co-lead occasional trainings/groups for the RAVEN team and community agencies
* Attend tabling and outreach events with other YSB RAVEN staff
* Keep up with maintaining clean and hygienic work environment for drop-in (washing dishes, doing laundry, vacuuming, taking out trash, and sanitizing all areas against COVID-19
* Fill out daily outreach/drop-in statistics
* Participate in RAVEN events when scheduled (garden days, queer prom, etc.)
* When appropriate, attend and participate in partnered agency meetings to uplift youth voices
* Attend weekly YSB staff, RAVEN project, and Youth Educator meetings
* Other duties as assigned or necessary for the smooth operation of the RAVEN Program

**JOB REQUIREMENTS**

Knowledge of and Experience With:

* Issues facing homeless, runaway and street youth; including substance abuse

Ability To:

* Relate comfortably with youth on the street, respecting their ideas and feelings
* Appreciate a team approach in a youth focused environment
* Adapt with flexibility to innovative ideas and changing conditions
* Develop and maintain positive relationships with street youth and other agency staff
* Ensure and protect Agency, employee, program and client confidentiality and safety

**MINIMUM QUALIFICATIONS**

* Relevant experience with transitional youth
* Personal experience with homelessness or street life desired *(not required)*

**OTHER REQUIREMENTS**

* Must be a U.S. citizen or lawful permanent resident, and have the ability to provide proof of identity and employment eligibility in accordance with Federal law
* Must submit proof of having been vaccinated for COVID-19
* Must have an effective means of communication at all times; a home and/or cell phone with the ability to accept voicemail messages

***RCAA IS AN EQUAL OPPORTUNITY EMPLOYER***

We will not unlawfully discriminate against applicants or employees with respect to any terms or conditions of employment based on race, color, national origin, ancestry, religion, sex (including gender identity, sexual orientation & pregnancy), physical or mental disability, medical condition, marital status, citizenship status, military/veteran status, genetics, or other basis protected by all applicable federal and state laws.